

Rules and Regulations of Central Workshop - IITJMU

1. Don't wear loose or flammable/silky clothes in the workshop.
2. Never walk bare footed (or with slippers) inside the workshop, wear rubber-soled fully covered shoes
3. Don't wear half-pant or Capri in the workshop.
4. Never run nor play inside the workshop or any other laboratory.
5. Never operate any machine without proper training and supervision i.e, if you don't know how to operate it and the instructor is not available to guide you at the moment.
6. Never touch moving parts, belts or rotating tools, etc.
7. Don't use defective tools i.e, you must inspect everything before starting any task.
8. Long hair must be tied properly.
9. Rings, necklaces (anything that can be caught in rotating machinery parts) must be removed before operating the machine.
10. Always wear eye protection and lab coats when using power operated hand or machine tools or while performing physical tasks.
11. Don't touch any live wire inside the workshop.
12. In case of fire, the electric supply should be disconnected and you must know the emergency button.
13. Don't bring eatables into the workshop. • Never indulge in reckless behaviour in the workshop.
14. Don't keep any tooling or parts close to the edge of the workbench or table, from where it may fall and injure someone.
15. Don't lean or rest against any machine.
16. Don't talk to others while they are operating a machine. Similarly concentrate on your work and don't talk unnecessary while operating machine.
17. Don't leave tools or work parts on the table of the machine bed even if machine is not in the operation. You must clean the area used by you to prevent injury to others through slipping/falling.
18. Get first aid immediately for any injury. You must always be aware of the location of the first aid box, fire extinguishers etc. Similarly, immediately inform the workshop instructor if anyone else gets injured.
19. All equipment in the workshop is designed to cut through metal so any such equipment can cut through human body parts very easily if people are careless and violate safety regulations. Hence, students MUST follow all safety rules strictly in order to be allowed to use the workshop. If you observe any violation of safety rules that is happening or about to happen, you MUST take immediate action to prevent it and inform the workshop supervisor.